No. 25022/8/2018-FCC
Government of India
Ministry of Home Affairs
(Foreigners Division)

Major Dhyan Chand National Stadium
India Gate, New Delhi. Dated the 29th February 2018

OFFICE MEMORANDUM

Subject: Instructions relating to grant of Conference Visa to foreign nationals coming to attend international conference/seminar/workshop

The undersigned is directed to say that as per para 13.5 of Chapter 15 of the new Visa Manual pertaining to Conference Visa, prior clearance of the Ministry of Home Affairs for holding an event (i.e. international conference/seminar/workshop) is required only if the event falls within the following parameters as mentioned in para 13.5 of the Visa Manual:

(a) If there are participants from Afghanistan, Pakistan, Iraq, Sudan, foreigners of Pakistani origin and Stateless persons and

(b) If the participants of conferences/seminars/workshops are required to visit 'Restricted' or 'Protected' areas in India or areas affected by terrorism, militancy and extremism etc. viz. Jammu & Kashmir and the North Eastern States (other than the States of Manipur, Mizoram and Nagaland).

2. It has come to the notice of this Ministry that for the purpose of grant of Conference Visa to foreign nationals intending to come to India for attending an international conference/seminar/workshop, some Missions/Posts are insisting on submission of documents conveying the prior clearance of the Ministry of Home Affairs (Foreigners Division) for holding the event. This matter was examined in this Ministry and instructions were issued to all Indian Missions/Posts vide this Ministry's letter of even number dated 6th February 2018 reiterating the provisions in the Visa Manual regarding the procedure for obtaining prior clearance of MHA for holding an international conference/seminar/workshop (event clearance) for strict compliance.

3. Since a number of international conferences/seminars/workshops are being organized by various Ministries/Departments of the Government of India, a copy of this Ministry's letter of even number dated 6th February 2018 addressed to the Indian Missions/Posts referred to in para 2 above is forwarded herewith for information and necessary action.
The Ministry of Home Affairs is shortly launching an online module for submission of applications by the organizers of international conferences/seminars/workshops for seeking clearance of the Ministry of Home Affairs for holding the event and for processing of such applications by this Ministry online. The clearance of the Ministry for holding the event will be generated through the online system and sent to the organizers. A copy of the clearance will also be endorsed to all Indian Missions/Posts.

(Pramod Kumar)
Director (Foreigners)
Tel. no. 23077508

Enc. As above

To

All Secretaries, Ministries/Departments of the Government of India
Office Memorandum

Subject: Launch of an online Event Clearance Portal for grant of security clearance -- Reg.

The undersigned is directed to intimate that Ministry of Home Affairs on 02nd May, 2018 has launched an online Event Clearance Portal (https://conference.mha.gov.in) for grant of online security clearance to the Conference / Seminar / Workshop being organized in India by a Ministry / Department of the Government of India / State Governments / UT Administrations / Public Sector Undertakings / Central Educational Institutions / Public Funded Universities / Private Institutions or NGOs. The organizers are required to register themselves and apply for grant of the security clearance using the online system.

02. A detailed FAQ, Dos, Don'ts and User Manual are available at the website for better understanding of the user. No offline/physical application form requesting for grant of Security Clearance will be entertained now onwards.

03. It may be reiterated that the organizers are required to approach the Ministry of Home Affairs for grant of security clearance to organize conference / seminar / workshop in India only if the event falls in any of the following two or both categories:

(i) If any participant is from Afghanistan, Pakistan, Iraq, Sudan, foreigners of Pakistani origin and Stateless persons (PRC Category) and

(ii) If any participant of conference / seminar / workshop is required to visit 'Restricted' or 'Protected' areas in India or areas affected by terrorism, militancy and extremism etc., viz. Jammu & Kashmir and the North Eastern States (Other than States of Manipur, Mizoram and Nagaland).
04. It is requested that concerned officers dealing with the subject may kindly be sensitized for effective use of the portals.

05. This issues with the approval of the Competent Authority.

To,

1. All Indian Missions/Posts abroad
2. All Secretaries in the Ministries/Departments of the Government of India,
3. Chief Secretaries of all States & Union Territories,
4. Principal Secretary (Home) of all State Governments/UT Administrations,
5. FRROs - Delhi, Mumbai, Chennai, Kolkata, Amritsar, Bangalore, Hyderabad, Kochi, Thiruvananthapuram, Calicut, Goa, Lucknow and Ahmedabad.
6. Ministry of External Affairs (Joint Secretary (CPV), Patiala House Annex, New Delhi) - with the request to convey the above information to all the Indian Missions/Posts abroad.